



Contract Number: 47QRAA24D002R

# **GENERAL SERVICES ADMINISTRATION**

## **Federal Supply Service** *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>™</sup>, a menu-driven database system. The INTERNET address for **GSA Advantage!**<sup>™</sup> is: **GSAAdvantage.gov**.

**Multiple Award Schedule (MAS)**

**Federal Supply Group: MAS Class: F999**

**Contract Number: 47QRAA24D002R**

**Contract Period: 1/19/2024 – 1/18/2029**

**For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.**

**Contractor:** TELLUS CIVIC SCIENCE CORPORATION  
Address: 4322 HORTENSIA ST.  
City, State, ZIP: SAN DIEGO, CA, 92103-1107

**Business Size:** Economically Disadvantaged Women-Owned Small Business WOSB, Small Disadvantaged Business, Women Owned Small Business Concern

**Telephone:** 808-782-9052

**Web Site:** [www.telluscivicscience.com](http://www.telluscivicscience.com)

**E-mail:** [Adrienne.taylor@telluscivicscience.com](mailto:Adrienne.taylor@telluscivicscience.com)

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## About Tellus Civic Science Corporation

Tellus Civic Science Corporation (Tellus) provides science, engineering, research, planning, and consulting services focused on environmental compliance, conservation, climate resilience, energy, and sustainability to preserve our planet, mitigate the impacts of climate change, and create a more equitable society for all. Tellus is a team of scientists, engineers, planners, and data scientists who have joined forces to change the trajectory of our future by developing positive planet solutions based on sound science, innovative engineering, robust data analytics, and holistic community engagement.

We offer highly qualified and experienced technical advisory services and policy solutions to government clients. Tellus offers expertise under six main service areas:

**Environmental Program Support** – Facilitating the management of effective environmental compliance programs

- RCRA and waste management programs
- Leaking underground storage tank closure strategy
- Underground storage tank enforcement
- Air quality programs
- Water quality programs

**Climate Change Adaptation and Community Resilience** – Building capacity of communities to thrive in the wake of climate change impacts

- Adaptation and resilience planning
- Geospatial risk analysis
- Ecosystem-based adaptation
- Natural disaster planning and wildfire management

**Policy, Outreach, Facilitation, and Education** – Raising awareness on priority environmental issues, hearing all voices, and informing meaningful policy

- Policy development
- Community engagement, revitalization, and environmental justice
- Outreach and communications
- Training and education
- Facilitation of forums, conferences, workshops, and task force planning and logistics
- Grants management

**Sustainability and Net Zero** – Tailoring solutions to achieve sustainability goals for net zero energy, water, and waste

- Building sustainability audits
- Greenhouse gas emissions inventories, emissions reduction strategy, planning, and tracking
- Net zero strategy, road-mapping, and communications
- Environmental Management System
- ISO 14001

**Natural Resources Conservation and Restoration** – Protecting our most precious resources

- Natural and cultural resources management
- Biodiversity, biosecurity, and ecosystem protection
- NEPA/CEQA consultation

**Clean Energy Engineering and Consultation** – Developing climate change mitigation solutions

- Renewable energy and energy efficiency project development
- Smart buildings/high performance operations
- Building electrification
- Green infrastructure

**1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to item descriptions and awarded price(s):**

541620 – Environmental Consulting Services

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

**1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.**

**2. Maximum Order:** SIN 541620 - \$1,000,000  
OLM - \$250,000

**3. Minimum Order:** \$100

**4. Geographic Coverage (delivery Area):** worldwide

**5. Point(s) of production (city, county, and state or foreign country):**N/A

**6. Discount from list prices or statement of net price:** Government net prices (discounts already deducted).

**7. Quantity discounts:** None

**8. Prompt payment terms:** Net 30. "Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions."

**9. Foreign items (list items by country of origin):** None

**10a. Time of Delivery (Contractor insert number of days):** Specified on the Task Order

**10b. Expedited Delivery.** The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

**10c. Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

**10d. Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to affect a faster delivery: Contact Contractor

**11. F.O.B Points(s):** Destination

- 12a. **Ordering Address(es):** Same as Contractor
- 12b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 13. **Payment address(es):** Same as company address
- 14. **Warranty provision.:** Contractor's standard commercial warranty.
- 15. **Export Packing Charges (if applicable):** N/A
- 16. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 17. **Terms and conditions of installation (if applicable):** N/A
- 18a. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 18b. **Terms and conditions for any other services (if applicable):** N/A
- 19. **List of service and distribution points (if applicable):** N/A
- 20. **List of participating dealers (if applicable):** N/A
- 21. **Preventive maintenance (if applicable):** N/A
- 22a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).**
- 22b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).**
- 23. **Unique Entity Identifier (UEI) number.** S1YUNJR5QL11
- 24. **Notification regarding registration in System for Award Management (SAM) database:**  
Contractor registered and active in SAM

## Tellus Civic Science Offerings

### Professional Services:

**541620: Environmental Consulting:** Tellus utilizes technical expertise in environmental policy and regulation to provide sound approaches to compliance, conservation, and restoration. Tellus practices human-centered design to gather insights and perspectives from decision-makers across an organization to align on environmental goals and priorities, leverage robust data collection and analysis to support decision making and initiatives, establish measures of conformance and success, and closely monitor and report on performance. Services include consultation regarding environmental contamination and pollution, toxic substances, and hazardous materials. Natural resource management services for protection and conservation of threatened, endangered, and sensitive species, wetlands, watersheds, and coastal environments. Provides consultation on ecological and nature-based solutions to address climate change.

Cultural resources management for the preservation of historic and pre-historic sites, as well as Native American consultation. This includes identifying problems (e.g., inspect buildings for hazardous materials), measure and evaluate risks, and recommend solutions. Multi-disciplined staff of scientists, engineers, and other technicians with expertise in areas, such as air and water quality, asbestos contamination, remediation, ecological restoration, and environmental law such as Planning and Documentation Services for the development, planning, facilitation, coordination, and documentation of and/or for environmental initiatives (or mandates such as Executive Order 13693 in areas of chemical, radiological, and/or hazardous materials; ISO 14001 Environmental Management System (EMS) and sustainable performance measure development; Environmental Assessment (EA) and Environmental Impact Statement (EIS) preparation under the National Environmental Policy Act (NEPA).

**OLM: Order-Level Materials (OLM).** OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

OLM SIN-Level Requirements/Ordering Instructions: OLMs are:

- Purchased under the authority of the FSS Program
- Unknown until an order is place
- Defined and priced at the ordering activity level in accordance with GSAR clause 552.238- 115 Special Ordering Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs)
- Only authorized for use in direct support of another awarded SIN.
- Only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) • Subject to a Not To Exceed (NTE) ceiling price

OLMs are not:

- Open Market Items.
- Items awarded under ancillary supplies/services or other direct cost (ODC) SINs (these items are defined, priced, and awarded at the FSS contract level)

OLM Pricing:

- Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF).
- The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.

## Tellus Civic Science Labor Rates

**Final Pricing:**

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

SIN Proposed	Labor Category Title	Price Offered to GSA (including IFF)
541620	Principal	\$240.49
541620	Senior Scientist	\$174.58
541620	Scientist	\$142.26
541620	Junior Scientist	\$109.20
541620	Senior Engineer	\$187.49
541620	Engineer	\$151.09
541620	Junior Engineer	\$112.08
541620	Senior Planner	\$134.86
541620	Planner	\$109.78
541620	Junior Planner	\$88.53
541620	Senior Data Scientist	\$208.59
541620	Data Scientist	\$185.02
541620	Junior Data Scientist	\$138.99
541620	Technical Editor	\$88.68
541620	Graphic Designer	\$87.37

**Service Contract Labor Standards :** The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Services Schedule (MAS) and all services provided. While no specific labor categories have been identified

as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

## Tellus Civic Science Labor Category Description

SIN/SIN(s) Proposed	Labor Category/ Service Title	Labor Category/Service Description	Minimum Education	Minimum Years of Experience
541620	Principal	Responsible for designing, planning, directing, and coordinating programs and projects through strategic thinking, planning, leadership, and technical expertise that address corporate and client requirements. Establishes and oversees technical protocols and procedures. Ensures that goals and objectives are accomplished within prescribed technical specification, time frames, and budgets. Provides management, organizational, performance management, and process improvement services that include planning and strategies, regulatory compliance, business analysis and optimization, risk management, knowledge management, and communications.	Bachelors	16
541620	Senior Scientist	Directs and manages scientific programs and projects with responsibility for technical approach and analysis, budget management, project deliverables, client relations, research and development, management of technical staff, application of scientific methods and techniques. Develops data collection protocol and analyzes data to guide decision making. Prepares statistical, technical, and methodological reports and findings. Oversees staff. Supports public outreach, stakeholder coordination, and communications. Domain experience may include but not be limited to environmental conservation, restoration, compliance, air, water, terrestrial, ecology, zoology, geology, sustainability, climate, energy, pollution prevention, cultural resources, traditional methods, nature-based solutions, carbon sequestration.	Bachelors	12
541620	Scientist	Leads and coordinates aspects of complex scientific projects or leads smaller projects with responsibility for technical, schedule, budget, and client requirements. Serves as a resource capable of applying advanced	Bachelors	5

		<p>techniques, concepts, and methods. Collects, analyzes, and presents analytical data to achieve scientific goals. Contributes to development of technical reports, statistical analysis, and recommendations. Supports public outreach, stakeholder engagement, and communications. Domain experience may include but not be limited to environmental conservation, restoration, compliance, air, water, terrestrial, ecology, geology, zoology, sustainability, climate, energy, pollution prevention, cultural resources, traditional methods, nature-based solutions, carbon sequestration.</p>		
541620	Junior Scientist	<p>Provides technical assistance on scientific programs and projects. Conducts research under supervision of more senior scientific staff. Supports data collection and analysis. Contributes to report development and presentation of data and conclusion. Supports the development of outreach, training, and communications materials.</p>	Bachelors	1
541620	Senior Engineer	<p>Plans and directs complex projects requiring the integration of refined engineering techniques with the outputs of other disciplines. Establishes performance and technical standards, defines customer requirements, develops conceptual design, and conducts technical and feasibility studies. Performs complex design and analysis tasks, including the design of complex systems. Devises tests to evaluate and check systems and plans and conducts measurement and verification of project performance. Performs and documents the results of complex analyses and design tasks, including modeling and simulation and life-cycle cost analysis.</p>	Bachelors	12
541620	Engineer	<p>Provides engineering and design for programs and projects requiring the integration of refined engineering techniques with the outputs of other disciplines. Supports performance and technical standards, customer requirements, conceptual design, and technical and feasibility studies. Assists in the design of complex systems and supports the testing of systems and plans for measurement and verification of project performance. Performs and documents the results of analyses and design tasks, including modeling and simulation and life-cycle cost analysis.</p>	Bachelors	5
541620	Junior Engineer	<p>Provides engineering assistance on programs and projects. Conducts engineering and design under supervision of more senior engineering staff. Supports research, data collection, and analysis. Contributes to report development and presentation of data and conclusion.</p>	Bachelors	1



541620	Senior Planner	<p>Leads and directs environmental program management and planning at both the programmatic and project-specific levels that deal with the full range of environmental activities. Activities include leading the development and implementation of environmental program policies and procedures; preparing and interpreting rules and regulations; collecting data, reviewing alternatives, performing qualitative or quantitative policy studies; preparing technical or programmatic reports such as environmental assessments and environmental impact statements; developing, implementing, analyzing, and evaluating environmental programs; determining the environmental impacts associated with various projects; and leading the development of environmental public information communications and campaigns. Domain experience may include but not be limited to environmental planning, environmental science, or environmental studies; natural science; physical science; planning; public policy studies or public administration; landscape architecture; urban planning or urban studies.</p>	Bachelors	12
541620	Planner	<p>Supports environmental program management and planning at both the programmatic and project-specific levels that deal with the full range of environmental activities. Serves as a resource to implement environmental program policies and procedures; preparing and interpreting rules and regulations; collecting data, reviewing alternatives, performing qualitative or quantitative policy studies; preparing technical or programmatic reports such as environmental assessments and environmental impact statements; implementing, analyzing, and evaluating environmental programs; determining the environmental impacts associated with various projects; and assisting with the development of environmental public information communications and campaigns. Domain experience may include but not be limited to environmental planning, environmental science, or environmental studies; natural science; physical science; planning; public policy studies or public administration; landscape architecture; urban planning or urban studies.</p>	Bachelors	5
541620	Junior Planner	<p>Assists more senior staff with environmental planning at both the programmatic and project-specific levels that deal with the full range of environmental activities. Activities include assisting with the implementation of environmental program policies and procedures; collecting data, reviewing</p>	Bachelors	1

		alternatives, performing qualitative or quantitative policy studies; supporting technical or programmatic reports such as environmental assessments and environmental impact statements; and assisting with the development of environmental public information communications and campaigns.		
541620	Senior Data Scientist	Leads, directs, evaluates decisions on compilation, storage, and dissemination of environmental data and information. Supports entire systems lifecycle, including program management, systems design and development, systems analysis, systems engineering, systems implementation, systems operations and maintenance, and strategic management and planning. Areas of specialization may include but are not limited to systems integration; geographic information systems; world wide web applications; and database design, implementation, and maintenance. Provides technical, regulatory, or systems support. Typical backgrounds include computer science, information systems or advisory services.	Bachelors	12
541620	Data Scientist	Compiles, stores, evaluates, and disseminates environmental data and information. Serves as a resource to support entire systems lifecycle, including program management, systems design and development, systems analysis, systems engineering, systems implementation, systems operations and maintenance, and strategic management and planning. Areas of specialization may include but are not limited to systems integration; geographic information systems; world wide web applications; and database design, implementation, and maintenance. Provides technical, regulatory, or systems support. Typical backgrounds include computer science, information systems or advisory services.	Bachelors	5
541620	Junior Data Scientist	Supports the compilation and evaluation of environmental data and information. May support entire systems lifecycle, including program management, systems design and development, systems analysis, systems engineering, systems implementation, systems operations and maintenance, and strategic management and planning. Areas of specialization may include but are not limited to systems integration; geographic information systems; world wide web applications; and database design, implementation, and maintenance. Provides technical, regulatory, or systems support. Typical backgrounds include computer	Bachelors	1

		science, information systems or advisory services.		
541620	Technical Editor	Reviews technical deliverables for grammar, technical accuracy, compliance, and adherence to quality parameters. Works with technical staff to understand priorities, goals, audience, and outcomes of deliverables. Writes reports, manuals, training courses, and other documents, and ensures quality of those documents written by others.	Bachelors	2
541620	Graphic Designer	Designs and produces graphics in support of technical deliverables, marketing strategies, communication, training, messaging, and outreach projects. Provides technical knowledge and expertise on computer graphics, topography, branding, messaging, digital photography, videography, Flash animations, etc.	Bachelors	4

**Degree/Experience Equivalency\***

Degree	Degree and Experience Substitution	Related Experience Substitution
Associate	2 Years	2 Years
Bachelor	Associate + 2 Years	4 Years
Master	Bachelor +2 Years	6 Years
Doctorate	Masters + 3 Years	9 Years

\* Successful completion of higher education which has not yet resulted in a degree may be counted as 1 for 1 years of experience for each year of college completed. Per GSA Guidelines, a High School diploma or equivalent is the minimum requirement for all Labor Categories.